



**Application Packet
For The
ACAP Summer Career Residency Program**

Sunday, July 16 – Friday, July 21, 2017



**A program of the National Association of Black Accountants, Inc.
St. Louis Metropolitan Chapter**

Dear ACAP Applicant:

We encourage you to apply to our Accounting Career Awareness Program (ACAP) program. The ACAP program began in 1980 in Seattle, Washington and has 16 programs across the countries that are operated by members of the National Association of Black Accountants (NABA). You will be a part of the 6th class of ACAP St. Louis students! ACAP was designed to help you in three ways:

- **To provide information on careers in business and accounting**
- **To encourage you to prepare for college now**
- **To provide you with a new network of mentors and friends**

ACAP offers an all expenses paid one-week summer residency program at Harris-Stowe State University and an opportunity for one student to receive a scholarship. For the calendar year 2017, the residency will be held from July 16 – 21, 2017. Field trips, lectures, and some fun will make this a most memorable week. Attached is a sample ACAP Program schedule.

After attending the one-week program, you are considered an ACAP alumnus. ACAP Alumni are invited to social events sponsored by our members and are exposed to individuals within the community. All ACAP students are encouraged to participate in our Alumni program and to develop a mentor relationship with one of the many persons they meet through our program.

What must you do?

1. Have a "3.0" grade average or better (Some 2.5 GPAs are accepted)
2. Complete the enclosed application, which requires the approval of your parent and school counselor
3. Provide a copy of your high school transcript or last report card
4. Email or mail your application, transcript, and 2 letters of recommendation to the address below by **May 19, 2017**

Good luck to you! This will be a truly enriching experience for you. Check out additional information about NABA at <http://www.naba-stl.org/ACAP>

Yours very truly,

Arica Harris & Tiffany Walker

Arica Harris & Tiffany Walker, Program Chair & Co-Chair

NABA-ST.LOUIS – ACAP P.O. Box 2611
Florissant, MO 63032
acapstl@gmail.com

Changing the Face Of Business

Did you know that ethnic minorities such as African Americans, Hispanic, Southeast Asians and Native Americans, represent only five percent of the total number of Certified Public Accountants in the United States? In addition, college enrollment among ethnic minorities is declining. Yet, the demand for a technically trained, culturally diverse and knowledgeable workforce is increasing.

The Accounting Career Awareness Program (ACAP) was created to provide minority high school students with early exposure to career opportunities within the business and accounting professions. The primary objective of ACAP is to increase the number of minority students pursuing careers in accounting and related business areas.

ACAP is a program of the National Association of Black Accountants' Center for Advancement of Minority Accountants.

The primary objective of ACAP is to increase the number of high school students from under-represented ethnic groups that attend college and major in accounting or business concentrations. Through ACAP's efforts, students receive educational enrichment experiences and practical help needed for college preparation and a career in accounting or business.

ACAP began in 1980 when the National Association of Black Accountants, Inc. (NABA) recognized the need for a program that would direct African-Americans and other under-represented ethnic groups towards the accounting profession. Realizing that preparation for a professional career begins in junior and senior high school, the Seattle Chapter of NABA designed a pilot program that could mark a turning point in the academic lives of secondary students, motivating them to pursue a higher education. Accordingly, the summer residency concept was developed.

What Is ACAP?

ACAP was created to increase the understanding of accounting and business career opportunities among high school minority youths in public and private school systems. Since a particularly small percentage of African Americans, Hispanic and Native Americans are currently pursuing those career paths,

the program emphasizes recruiting students from these and other minority backgrounds. Students are selected based on a variety of factors, including high school counselor recommendations and student applications.

ACAP is a summer residency program giving students the opportunity to reside in a college setting for six days and five nights and attend classes on accounting and college preparation. Classroom topics are enhanced through team building activities, professional office tours, field trips, as well as other activities.

Each student is assigned a counselor during the program. The counselor-to-student ratio is 1:5 in order to provide students with the best possible supervision. ACAP alumni will be left with a life-altering experience giving them greater self-esteem and a sense of responsibility for others. ACAP alumni are then challenged to continue their career preparation and leadership skills by serving as Ambassadors for future ACAP programs. Ambassadors will serve as volunteers and guides for first-year ACAP participants.

How Can I Qualify For Participation?

To attend the **ACAP-St. Louis** program, sponsored by the National Association of Black Accountants, Inc.- St. Louis Metropolitan Chapter, complete the attached application and return to:

NABA-St. Louis – ACAP
P. O. Box 2611
Florissant, MO 63032

Selected students will receive an all-expense paid experience of a lifetime. Applicants must be **current** high school students who are entering 10th – 12th grade, and have a current minimum GPA of 2.5. The Summer Camp will be held at Harris-Stowe State University from Sunday, July 16, to Friday, July 21, 2017.

Applications are due and must be postmarked by May 19, 2017.

For more information about ACAP contact us at acapstl@gmail.com

Accounting Career Awareness Program
STUDENT APPLICATION

This completed application, a copy of the applicant's transcript, and at least two counselor/teacher letters of recommendation must be received (postmarked) by May 19, 2017.

Email to: acapstl@gmail.com

or

Mail to: NABA-ST.LOUIS – ACAP
P.O. Box 2611
Florissant, MO 63032

PLEASE COMPLETE THE APPLICATION BY TYPING OR PRINTING (LEGIBLY) USING BLUE OR BLACK INK.

Name: _____
Last First Middle Initial

Address: _____

City: _____ State: _____ Zip: _____

Gender: () Male () Female T-Shirt Size _____

Student's Phone #: _____ Student's E-mail: _____

High School Name _____

College You Plan to Attend: _____ Expected Major: _____

Current Grade Level: _____ Grade Point Average (GPA): _____ (Minimum of 2.5)

____ Ethnic Background (choose one):

() African American () Hispanic () Caucasian () Native American () Asian
() Other (Specify) _____

Parent/Guardian Name: _____ Phone #: _____

Parent/Guardian Email: _____

Referred By: _____

Name and title of school official sending transcript:

Name/Title: _____

Telephone: _____

Student's Signature

Date

Parent's/Guardian's Signature

Date

Accounting Career Awareness Program

Sponsored by the National Association of Black Accountants, Inc.-St. Louis Metropolitan Chapter

PRINT ALL INFORMATION LEGIBLY

STUDENT STATEMENT OF INTEREST

Please write an essay (minimum 200 words) as to why you think you will benefit from the Accounting Careers Awareness Program (attach a separate sheet, if needed):

Please **DO NOT** submit your resume

AWARDS AND ACTIVITIES

HONORS AND AWARDS (i.e., Academic Awards)	Numbers of Years Involved
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<hr/>	<hr/>
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EXTRACURRICULAR AND ATHLETIC ACTIVITIES	Numbers of Years Involved
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<hr/>	<hr/>

HOBBIES AND INTERESTS	Numbers of Years Involved
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Accounting Career Awareness Program

STUDENT APPLICATION

CHECKLIST

RETURN THIS COMPLETED CHECKLIST WITH YOUR APPLICATION

I HAVE ATTACHED THE FOLLOWING WITH MY COMPLETED APPLICATION FOR THE ACCOUNTING CAREER AWARENESS PROGRAM:

_____ My Current Transcript

_____ 2 (Two) Letters of Recommendation prepared and signed by Teacher, School Administrator, Coach or Adult Mentor.

Student Signature

Date

ACAP Sample Schedule

Sunday	Counselors' and Students' Check-In	3:00 pm
	Welcome/Opening Reception	6:00 pm
	ACAP® Overview	7:00 pm
	Meeting with Parents	8:00 pm
	<i>Get Acquainted</i>	8:30 pm
Monday	Breakfast	7:30 am
	<i>Shark Tank Activity - Overview</i>	9:00 am
	Campus Tour	10:30 am
	Lunch	12:00 pm
	<i>Foundations of Investing</i>	1:00 pm
	<i>Networking</i>	3:00 pm
	<i>Scholarships, Financial Aid and College Applications</i>	4:00 pm
	Dinner	6:00 pm
	Sports/Team Building	7:00 pm
	<i>Free Time</i>	9:00 pm
Tuesday / Wednesday	Breakfast	7:30 am
	<i>Budgeting</i>	9:00 am
	<i>Accounting in College</i>	10:30 am
	Lunch	12:00 pm
	Office Visits with Corporate Sponsors	1:00 pm
	Shark Tank	5:00 pm
	Dinner	6:00 pm
	Business Etiquette/Excel Workshop/ "Art of Public Speaking" /Resume Writing	7:00 pm
	<i>Social Activity/Free Time /Bowling</i>	9:00 pm
Thursday	Breakfast	7:30 am
	<i>International Business</i>	9:00 am
	<i>Entrepreneurship</i>	10:30 am
	Lunch	12:00 pm
	Presentation Preparation	1:00 pm
	Dinner	6:00 pm
	Professional Panel Discussion	7:00 pm
	Talent Show	9:00 pm
Friday	Breakfast	7:30 am
	<i>Interviewing Skills</i>	9:00 am
	<i>Presentation Preparation</i>	10:30 am
	Closing Awards/Recognition Luncheon	5:00 pm